



**GATEWAYCHINA**  
Your International Business Partner

**THINK CHINA**



YOUR OFFICE IN SHANGHAI IS JUST WAITING FOR YOU  
TO START YOUR BUSINESS.



WE AIM TO PROVIDE YOU WITH A FUNCTIONAL  
AND PLEASANT OFFICE SPACE.

Your office will be fully equipped. You will work in a productive,  
functional and clean executive office environment.



### Company visibility

- Your logo will be placed both on building directory at the entrance and inside the main office.

### Office facilities

- You will have photocopy machines, printers, scan and our stationery at your complete disposal.
- You will use our big meeting room, well-equipped for video conferences, whenever you need it
- You will have your official operational mailing address.
- We will take care of your office's cleaning and of all your utilities' bills, such as electricity and AC.
- In your office you will find water, coffee and other drinks.
- Your IT and Phone system
- You will have your dedicated phone line and fax line.
- Both WI-FI and VLAN are included
- Our technicians will provide you with IT set up and monthly check. They will be available 24/24 h.

## YOUR OFFICE IN SHANGHAI IS JUST WAITING FOR YOU TO START YOUR BUSINESS.

Your furniture will be comfortable and well designed.

In your new office, working will become a unique experience.

We offer you more than a space. With us your new office will be ALL INCLUSIVE



WE PROVIDE YOU WITH ALL THE SERVICES YOU  
NEED FOR YOUR OFFICE, WITHOUT  
CHARGING ANY ADDITIONAL COST.



### Your IT and Phone system

- You will have your dedicated phone line and fax line.
- Both WI-FI and VLAN are included
- Our technicians will provide you with IT set up and monthly check. They will be available 24/24



### Your team support

- A professional team will support you day by day offering you and your visitors both reception and secretarial services.
- You will have free access to WH database and you will avail yourself of our help in office operational management.



WE OFFER YOU MORE THAN A SPACE. WITH US  
YOUR NEW OFFICE WILL BE ALL INCLUSIVE.



WE ALSO SUPPORT YOU IN SETTING UP YOUR BUSINESS IN SHANGHAI, PROVIDING YOU WITH A UNIQUE RANGE OF SERVICES...



### HR Management Services

- We will take care of Job Posting, Recruitment and Selection. We will also manage your human resources, their dismissals, their bonuses and retention programs.
- We will manage and maintain Personnel's files, accounts' opening, payment of salaries, taxes, social insurance funds, according to regulations of the municipal bureau of labor and social securities.
- We will set up your company HR management system, including regulations and rules, employee manual, labor contract and all forms of agreements, in accordance to Laws & Regulations Employee.

### Accounting Services

- We will prepare all your accounting reports in accordance to PRC GAAP standards in English and Chinese.
- We will create an appropriate accounting system according to the nature of your business.
- We will also set up your accounting books in accordance to the "Contract Law of the Peoples Republic of China", the "Enterprise Accounting Principles" and the regulations applied in Shanghai's city district.

ALL THE SUPPORT YOU NEED TO MAKE YOUR BUSINESS SUCCESSFUL IN CHINA.  
THANKS TO OUR KNOW HOW, YOU COULD FOCUS JUST ON YOUR CORE BUSI-  
NESS...WE WILL DO THE REST!



WE FOUND A LOCATION CHARACTERIZED BY  
COURAGE, CREATIVITY AND TECHNOLOGY,  
LIKE WE ARE.



### Distances

Hongqiao

Commercial Center

5 minutes

Zhong Shan Park

Commercial Center

10 minutes

Shanghai South

Railway Station

15 minutes

Hongqiao Airport

30 minutes

Pudong Airport

55 minutes

People's Square:

20 minutes



Transportation: Subway: lines 2, 3, 4, 10 Bus: More than 15 lines

THE SILVER CITY BUILDING IS LOCATED IN CHANGNING DISTRICT,  
A LARGE INTERNATIONAL AREA IN WESTERN SHANGHAI.

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**THINK CHINA**

CONNECTING BUSINESS TO CHINA

